



# Gateway Christian Academy

*“A Ministry of Gateway Church”*

*Certified and Accredited by: ILCS/FLOCS*

Bishop Dr. Preston Williams II, Senior Pastor

## ELEMENTARY STUDENTS

Parent: \_\_\_\_\_  
Student: \_\_\_\_\_

Telephone No: \_\_\_\_\_  
Date: \_\_\_\_\_

**Kindergarten** – must be 5 years old on or before September 1; **First Grade** – must be 6 years old on or before September 1, and will be eligible for admission if he/she has been enrolled in a nonpublic, home school or public school and has satisfactorily completed kindergarten.

**Missing Item/Needs Attention**     **Submitted/Discussed**

- Application Completed (must be fully completed and notarized before submission)
- Registration Fee – (Money Order/Cashier’s Check/Cash-must accompany completed application)
- Curriculum Fee (See Schedule of Fees and Tuition/Enrollment Contract.)
- Original Birth Certificate (GCA will make a copy)
- Original Required Immunization Series
- Original Proof of Medical Examination (12-month period prior to attendance)
- Report Cards, Standardized Testing (Student recommendation(s) from prior school)
- Church Reference Letter Completed
- Signed Discipline Policy and Elementary Code of Conduct
- Payment Plan (Tuition contract read, signed and submitted with application)
- Previous Achievement Test Scores
- Signed Release - Student Information Card
- Signed Media/Photography Release Form
- Entrance Test Scheduled (Prior to Meeting with Admissions Committee)
- Parent Student Handbook – Received and read prior to Admission Meeting
- Meeting with Admissions Committee
- Vacation Time
- Uniform
- Lunches/snacks
- Calendars
- Summer Program/Camp

### RETURNING STUDENTS/FAMILY – OFFICE PERSONNEL ONLY

- Enrollment Contract Completed and Submitted (Schedule of Tuition and Fees)
- Past Due Balance paid in full (previous or current student/family)
- Late Registration Fee Paid
- Updated Immunization and Proof of Medical Examination