



# Gateway Christian Academy

*“A Ministry of Gateway Church”*

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***Certified and Accredited by: ILCS/FLOCS***

Bishop Dr. Preston Williams II, Senior Pastor

## **PRESCHOOL STUDENTS CHECKLIST**

Parent: \_\_\_\_\_  
Student: \_\_\_\_\_  
Grade: \_\_\_\_\_

Telephone No: \_\_\_\_\_  
Date: \_\_\_\_\_

- Application Completed (must be fully completed and notarized before submission)
- Registration Fee (Money Order/Cashier's Check/Cash-must accompany completed application)
- Original Birth Certificate
- Original Required Immunization Series
- Original Proof of Medical Examination (12-month period prior to attendance)
- Church Reference Letter Completed
- Signed Discipline Policy
- VPK Certificates (**VPK Students Only**)
- Nutritional Agreement (breakfast/lunches/snacks)
- Payment Plan
- Pick-Up Card
- Signed Childcare Facility Brochure
- Influenza Virus, The Flu – A Guide to Parents Brochure
- Parent Student Handbook – Received and read prior to Admission Meeting
- Parent Student Handbook Acknowledgement Form signed and submitted
- Meeting with Admissions Committee**
- Media Release
- Swim Central Form
- Shaken Baby Syndrome (Abusive Head Trauma) Prevention, Safe Sleep (SID) Policies
- Vacation Time
- Uniform
- Calendars

### RETURNING STUDENTS

- Enrollment Contract (Schedule of Tuition and Fees)
- Past Due Balance paid in full
- Updated Immunization and Proof of Medical Examination