



# Gateway Christian Academy

*“A Ministry of Gateway Church”*

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*Certified and Accredited by: ILCS/FLOCS*

Dr. William Latson, Principal

## **PRESCHOOL DISCIPLINE POLICY**

The philosophy of Gateway Christian Academy regarding discipline is necessary for the welfare of the student as well as the entire school and is based on the partnership of the home, church and school. We believe that the first institution established by God was the home. It is the home where children are taught the difference between good and evil. Our school exists to provide a continuation of Christian education that should first start in the home of our students. Effective classroom discipline is a necessary key ingredient for a good learning environment.

The purpose of discipline at Gateway is not only to achieve this goal but also to help students learn self-discipline and good character traits, become self-directed members in the immediate environment and eventually as future members of a larger society. Discipline, or training up of a child, affords us all the opportunity to provide a safe, wholesome Christian environment. The teacher is responsible to maintain appropriate classroom behavior. Certain behavior is unacceptable and will not be tolerated. Therefore, specific standards are set to see that each child is obedient, respectful and accountable for his/her actions and that Gateway is fair in its enforcement of the rules.

The Word of God tells us that **obedience** to rules and guidelines is essential for intellectual, spiritual and physical growth (Luke 2:51). **Respect** teaches us the value of meaningful relationships (Luke 10:36-37). We are to instill the character of Jesus and hold each child **accountable** for himself/herself to God (Romans 14:12). With the help of the home, church, and school, we are working towards the education of the children of God. We believe that obedience, respect, and accountability are the means by which to instill a righteous attitude in our students for Christ.

Gateway is not a remedial institution; consequently, we ask that a child not be enrolled with the idea that he/she will be reformed without parental discipline. We are here to work with the home, but not to take the place of parents who have experienced difficulty disciplining their child or fail to take responsibility in fulfilling their roles.

As partners in the discipline process, it is imperative that home and school maintain the same standards. We expect our students, your children, to adhere to all the rules that have been established in our institution. Failure to adhere will result in consequences ranging from loss of privileges to expulsion. In addition, each teacher is given the liberty of making and enforcing classroom rules in accordance with Christian principles and the school's discipline policy. However, administration can and will make the final decision regarding disciplinary actions for any infraction, when warranted. Gateway expects full cooperation from both student and parent in the discipline of the student.

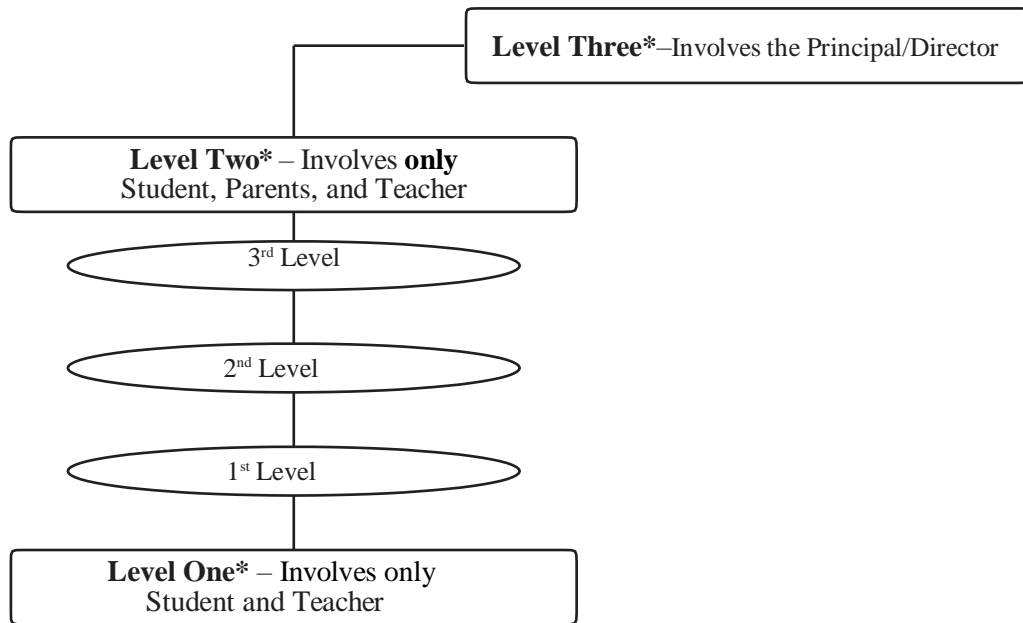
Gateway is dedicated to the training of children in a program of study, activity, and living that is Bible-based. We believe that “all things should be done decently and in order,” and that “there is a time and a place for everything under the sun.” Our students should be taught to accept the responsibility to walk honorably before God and man.

### DISCIPLINE PLAN

When misconduct occurs, corrective measures will be used to help the student change his/her behavior and attitude. Examples of typical corrective measures may include, but are not limited to:

1. Positive Reinforcements
2. Loss of Privilege and other classroom consequences
3. Time alone in Quiet Zone
4. Phone call to parent
5. Corrective Action Notice
6. Parent conference
7. Further disciplinary action includes detention/suspension/withdrawal/expulsion by the principal/school administration.

### DISCIPLINE PROCESS: (\*All levels can include the Principal/Director/Administration.)



**In cases of serious or recurring problems, a parent may be required to pick up the child immediately. If the behavior or conduct of the student indicates an uncooperative spirit and there is no change within a designated time, the parent will be asked to have the student evaluated by a professional counselor or permanently withdraw the student from the school. The school reserves the**

right to dismiss a student immediately if, in the opinion of the administration, the student is not conforming to the school's policies.

**Parents will be called to pick up any student who touches another student inappropriately or threatens to harm himself/herself or others, pending disciplinary action.**

When the school feels that the student/parent cooperation is lacking, the parent may be requested to withdraw the student, or the student may be expelled. Attendance at Gateway Christian Academy is a privilege and not a right. Students forfeit this privilege if they do not conform to the standards and ideals of work and life at Gateway Christian Academy. An actual expulsion takes place after all the other listed attempts have failed. Notwithstanding, the school reserves the right to seek immediate expulsion if in its sole discretion the extenuating circumstances warrant such action.

**STANDARDS OF CONDUCT (Infraction of any standards of conduct will result in at least one level of the disciplinary process and/or one of the corrective measures.)**

1. Respect authority and peers.
2. Maintain Christian standards of courtesy, kindness, morality, and integrity.
3. Follow school dress code and code of conduct.
4. Salute and give proper respect to the American flag, the Christian flag, and the Bible.
5. Seek wisdom, understanding, and knowledge.
6. Do all for the glory and honor of God.
7. No griping or whining.
8. No biting, hitting, pushing, shoving, kicking, scratching or fighting.  
No student shall intentionally engage in physical contact with other students except when appropriate as determined by the school.
9. No student shall intentionally engage in physical contact of any kind with any
10. Students are expected not to engage in cheating, swearing, cursing, stealing.
11. All textbooks and notebooks must be kept in decent order. Three sharpened pencils, plus any books or supplies needed for classes on a given day **MUST** be brought to school on that day. Not having textbooks, notebooks, sharpened pencils, or needed supplies for class will affect students' performance.
12. No running unless on playground. No unruly behavior in the hallways, classrooms, cafeteria or any place on the school site used for instruction or school related activities.
13. No gum or gum chewing is permitted in school or during school trips.
14. No littering. All waste must be disposed of in garbage cans.
15. No trips without written parental consent, and school uniform.
16. Except on designated "Show and Tell" days, students are not permitted to bring to school personal items that have no bearing on or use in the educational process. Radios, electronic toys, cell phones etc. are not permitted. **(This is not limited to listed items.)** Any object that the school feels distracts the learning process or classroom atmosphere will not be permitted. If students bring such items to school, the items will be confiscated, and the parent will be responsible for retrieving them. Subsequent violations will result in the parent not being able to retrieve item(s) before the end of the school year.
17. Guns, matches, lighters, knives are not permitted. Any student who possesses, sells, or otherwise furnishes a firearm, knife, explosive or any other dangerous object at school or at a school sponsored activity on or off campus will be subject to expulsion and police notification. Charges will be pressed, if applicable.
18. Marked on, defaced or broken property is to be replaced at offending student's expense.

19. Good personal hygiene is a must. We expect students to come to school clean and in uniform, and to keep themselves neat in school and on school trips. Students will be inspected daily for uniform and cleanliness.
20. Do not send your child to school with jewelry, money or other small objects on his/her person or in their pockets. Small objects can be extremely dangerous among young children. Finger rings and other non-essential jewelry will not be permitted.
21. Boys in PK4 must always wear belts. Belts that are excessively long may not be worn.
22. Hair for students must be clean and neatly groomed. Boys must have their hair off the collar and covering no more than half of the ear. Extreme haircuts, braided hairstyles, dreadlocks, Mohawks, designs, dyed or weaved-in colors are not acceptable or permitted. Girls are not permitted to have any extreme haircuts, dreadlocks or hairstyles with dyed or weaved-in colors. **The Principal/School Administration reserves the right to determine extreme haircuts and hairstyles, and to take corrective action.**
23. In the event of cool weather, PK2 to PK4 students must wear the official navy school cardigan. No other color cardigans are permitted for these students, except in extreme weather conditions. A solid navy or black winter jacket can be worn over the official school cardigan. Jackets and “hoodies” are not to be worn inside the classroom, school/church building.
24. Boys may not wear any type of earrings or have gold teeth, ear or body piercing jewelry at any time. No visible temporary or permanent tattoos. Girls may wear modest earrings but may not have gold teeth or any body piercing jewelry. No visible temporary or permanent tattoos.
25. All blouses and shirts must be tucked in.
26. Hats, caps or any other head covering must not be worn during school, except for designated show and tell or other special activities.
27. Girls’ skirts must fall at least at the top of the knee.
28. All students must wear the required color socks and shoes.
29. All girls are required to wear navy shorts under their uniform.
30. Shoes should cover and protect the feet and allow for safety in running and playing. All students must wear closed-in shoes or sneakers. No open toe shoes, sandals, or boots of any kind are allowed, unless for designated/specified activities/events.
31. Gateway Christian Academy stands in opposition to the drinking of alcohol, use of tobacco products and illegal drugs; pornography, homosexuality and fornication. We also stand in opposition to any other activity considered in Scripture to be worldly.

**Your signature serves to verify that you have received, read and agree to abide by this discipline policy and the policies, rules and guidelines outlined in the Gateway Christian Academy Parent and Student Handbook.**

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Parent/Guardian Signature

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Date

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Parent/Guardian Signature

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Date